



# Fees & Claims

2020 Virtual Conference

## Fees

IC Reference	Fees	Amount	Fund
IC 36-2-10 (1)	Any Deed or Other Instrument (other than mortgage)	\$25.00	\$5.00 - General * \$5.00 - SCDF * \$5.00 - RPF * \$1.00 - ID Security Protection * \$1.00 - Elected Officials Training *
IC 36-2-10 (2)	Mortgage	\$55.00	\$34.00 - General * \$5.00 - SCDF * \$11.50 - RPF * \$1.00 - ID Security Protection * \$1.00 - Elected Officials Training *
IC 36-2-10 (3)	Page Size: Larger than 8 1/2 x 14 First Page Additional Pages	\$25.00 \$5.00 per page	County General
IC 36-2-10 (4)	Release, Partial Release or Assignment of Mortgage, Judgment, Lien, Oil & Gas Lease contained in a multiple transaction - document	Recording Fee in IC(1) + \$7.00 per transaction after the first	County General
IC 36-2-10 (5)	Copies: 11 x 17 or smaller Larger than 11 x 17	\$1.00 per page \$5.00 per page	RPF
IC 36-2-10 (6)	Acknowledging or Certifying	\$5.00	County General
IC 36-2-10 (7)	Computer Tape, Disk, Optical Disk, Microfilm, or similar Media	Ordinance	RPF
IC 36-2-10 (8)	Affordable Housing Fee (Only by Proper County Council Ordinance) Flat Rate Per Document	\$10.00	RECORDING FEE 60% Local Affordable Housing 40% State Affordable Housing
IC 36-2-10 (9)	Housing Trust Fund (County Containing a Consolidated City) First Page Additional Pages Flat Rate Per Document (only if ordinance adopted by County Council)	\$2.50 \$1.00 per page \$10.00	RECORDING FEE 60% Local Housing Trust 40% State Affordable Housing Housing Trust Fund
IC 36-2-7.5-6 (10)	Identification Security Protection Fee (included in recording fees)	\$ 2.00	\$1.00 - ID Security Protection \$1.00 - Elected Officials Training
IC 36-2-7-10 (11)	Bulk Copies or by ordinance up to \$ 0.20	\$ 0.10 per page or by ordinance up to \$ 0.20	RPF
IC 5-14-3-4(b)(1) (12)	Enhanced Access	Ordinance	Enhanced Access Fund

**No Changes!!!**



## **Fees** *Continued...*

### **IC 26-1-9.1-525 UCC Fees**

- **Initial Filing = \$12**
- **Request for Information = \$5**
- **Other than Initial Filing = \$12**
  - ❖ **Regardless of number of pages**
- **No charge if Electronic**



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## **Fees** *Continued...*

### **Where can I find the fees schedule?**

- **[https://www.in.gov/sboa/files/2017\\_Recorder%27s\\_Fees\\_NEW.pdf](https://www.in.gov/sboa/files/2017_Recorder%27s_Fees_NEW.pdf)**



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## **Claims** *Continued...*

➤ **What is the Auditor looking for when auditing the claim?**

1. Claim must be itemized and supported
2. Prices charged are in accordance with contracts awarded, where applicable
3. Quantity and unit price added to agree to total on invoice
4. Claim must be approved by officer receiving the goods or services
5. Sufficient funds and appropriations are available
6. Claim has not been previously paid



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## **Claims** *Continued...*

➤ **Additional Information needed:**

- **Fund Number**
- **Account Number**
- **Any applicable determination made**



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# Claims *Continued...*

**\*Just a reminder that timeliness is very important when submitting claims**



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# Resources

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